

GOXHILL PARISH COUNCIL

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Dear Councillor,

1st March 2024

You are invited to attend the **Ordinary Meeting** of **Goxhill Parish Council** to be held on **Thursday 7th March 2024**, commencing at **19.30** at Parish Rooms, Howe Lane, Goxhill.

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours faithfully

Hannah Hepworth

AGENDA

- 2403/1 **Apologies**
i) Apologies for absence, if any
- 2403/2 **Declarations of interests / dispensations**
a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2403/3 **Minute approval**

a. To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place on 8th February 2024 at 7.30pm

2403/4 **Committee meeting minutes**

- (i) To note there have been no committee meetings
- (ii) To agree date and times for March committee meetings from the following suggestion:
Thursday 14th March: Playing Field 6pm -6.45pm, PROW 7pm – 7.45pm,
Cemetery 8pm – 8.45pm
Thursday 21st March: Millennium Green 6pm – 6.45pm, Personnel Committee
7pm – 7.30pm, Parish Rooms Committee 7.45pm – 8.15pm

2404/5 **Finance approval**

- (i) To approve the schedule of payments for March 2024
 - ❖ **Village Lengthsman £570.00**
 - ❖ **Parish Rooms Caretaker £100.00**
 - ❖ **Barton Mowing (Playfield Maintenance) £459.25**
 - ❖ **Mark Nettleton (Cemetery Maintenance) £1,100.00**
 - ❖ **Mark Nettleton (Millennium Green) £600.00**
 - ❖ **Clerk Salary for March 2024 (15 hours per week at £14.70) £955.50**
- (ii) To approve the schedule the regular payments for the financial year April 2024 - March 2025 be agreed and a Direct Debit set up for last day of the month for the following payments as directed in the Financial Regulations 5.6 and 5.7:
 - ❖ **Barton Mowing (Playfield Maintenance) £459.25**
 - ❖ **Mark Nettleton (Cemetery Maintenance) £1,100.00**
 - ❖ **Mark Nettleton (Millennium Green) £600.00**
 - ❖ **Clerk Salary (15 hours per week at £14.70) £955.50**
 - ❖ **JB Rural**
- (iii) To receive the cashbook summary for February 2024 and for council to agree that the cashbook summary month end tallies with the month end bank statement February 2024

2403/6 **Report from Ward Councillors**

- a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' report.
- b. To consider any actions arising from the report

2403/7 **Planning**

To consider the following Planning Applications:

- a) Application: PA/21024/52

Site Location: Uplands, East Marsh Road, Goxhill
Applicant: Mr Davies

- b) Application: PA/2024/153

Site Location: Garage adjacent Ashlea, Thornton Road, Goxhill
Applicant: Mr K Lowery

- 2403/8 **Council Vacancy**
To note that this will now go to election due to NLC receiving a response signed by 10 or more residents
- 2403/09 **Memorial Hall Records**
To agree the transfer of the Memorial Hall records held at the Parish Rooms by Goxhill Parish Council.
- 2403/10 **Playground**
a) To receive an update on the works
b) To note Cllr Kirwan's Playground Inspection Course
- 2403/11 **Parish Notice Boards**
To receive the quotes for the Parish Noticeboards and agree the way forward.
- 2403/12 **General correspondence**
i) To receive any correspondence
ii) To acknowledge the Dog Fouling email received
iii) Goxhill Surface Water Drainage Strategy – Flood mitigation improvement
- 2403/13 **Community Governacne Review**
To consider and agree a response to the following:
i) Does your council want to create, merge, alter or abolish the Parish?
ii) Does the council want to amend the name of the parish?
iii) What are the views of the council on the electoral arrangements for your parish i.e. council size, number of councillors, parish warding?
- 2403/14 **Policy Reviews**
To receive and agree the following policies
i) Disciplinary
ii) E-mails
iii) Equality
iv) Member / Officer Protocol
v) Publications
vi) Reserves
- 2403/15 **Risk Assessments**
To accept the updated risk assessments
- 2403/16 **Planters**
To decide if the planters will be repaired or replaced
- 2403/17 **Flag**
To consider the purchase of a D Day Flag and repairs / replacement of flagpole
- 2403/18 **Blue Plaque**
To receive an update from regarding the response from the Church Council Meeting
- 2403/19 **Agenda for next and future meetings**

To take note of any items for the next or future agenda

To note Xero, Bench and Plaque for Mike Gathercole and banking update will be on the next agenda

2403/20 **Date of next meeting**

To confirm the date, time and location of the next meeting (subject to any change in circumstances):

4 April 2024, Parish Rooms, Howe Lane, Goxhill

To confirm the date, time and location of the next committee meetings in March as (subject to any change in circumstances):