

# GOXHILL PARISH COUNCIL

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Dear Councillor,

2<sup>nd</sup> February 2024

You are invited to attend the **Ordinary Meeting** of **Goxhill Parish Council** to be held on **Thursday 8<sup>th</sup> February 2024**, commencing at **19.30** at Parish Rooms, Howe Lane, Goxhill.

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

## Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours faithfully

Hannah Hepworth

## AGENDA

- 2402/1 **Apologies**
- i) Apologies for absence, if any
  - ii) To acknowledge the unexpected death of Councillor Mike Gathercole
- 2402/2 **Declarations of interests / dispensations**
- a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.  
**COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS**
  - b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.

2402/3 **Minute approval**

a. To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place 4<sup>th</sup> January 2024 at 7.30pm

2402/4 **Committee meeting minutes**

To note the minutes of the Millennium Green Trust Committee Wednesday 10<sup>th</sup> January 2024.

2402/5 **Finance approval**

- (i) To approve the schedule of payments for December 2023
  - ❖ **Village Lengthsman £570.00**
  - ❖ **Parish Rooms Caretaker £100.00**
  - ❖ **Barton Mowing (Playfield Maintenance) £459.25**
  - ❖ **Mark Nettleton (Cemetery Maintenance) £1,100.00**
  - ❖ **Mark Nettleton (Millennium Green) £600.00**
  - ❖ **Clerk Salary for January 2024 (15 hours per week at £14.70) £661.50**
  - ❖ **CiLCA - £450 – Clerk to invoice NKPC, WPC, SKPC and EHPC councils for £90**
  
- (ii) To receive the cashbook summary for January 2024 and for council to agree that the cashbook summary month end tallies with the month end bank statement January 2024
  
- (iii) Council Lloyds Banking update
  - i) To agree that Val Gorbutt remains a signatory
  - ii) To agree that Jack Lawtey and Hannah Hepworth are added to the mandate as signatories
  - iii) To agree for the late Mike Gathercole to be removed from the mandate
  - iv) To nominate and agree for a further named councillor to be a signatory in place of the late Mike Gathercole

2402/6 **Report from Ward Councillors**

- a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' report.
- b. To consider any actions arising from the report

2402/7 **Planning**

To consider the following Planning Application:  
Application: PA/2023/1931

Site Location: Northferry, Ferry Road, Goxhill  
Applicant: Mr Jason Ogden

Application: PA/2024/49

Site Location: Land adjacent Southholm, Church Site, Goxhill  
Applicant: Mr and Mrs Whall

Application: PA/2024/63

Site Location: Pump House, Thornton Road, Goxhill  
Applicant: Arqiva (Ltd)

2402/8

**Council Vacancy**

To note that there is now a vacancy on the Parish Council and the procedure for filling this vacancy.

2402/9

**Clerk working hours and expectations**

- i) To agree a schedule for distribution of minutes, agendas, reports, website updates, notice board updates to meet the needs of Goxhill Parish Council and legal requirements.
- ii) To agree the distribution of the Clerk's 15 hours per week to achieve the schedule

2402/10

**Millennium Green Trust**

To receive an update from the Millennium Green Trust Meeting on 3<sup>rd</sup> February 2024.

2402/11

**Memorial Hall Records**

To discuss and agree what to do with the Memorial Hall records held at the Parish Rooms by Goxhill Parish Council.

2402/12

**Cemetery Update**

- i) To receive an update from the chair of the Cemetery Committee
- ii) To discuss and agree expenditure from Dignity regarding the following items:
  - a) Planks – suggested by Dignity that they pay for these
  - b) Matting – suggested by Dignity 50/50 split for this to be ordered by Dignity and then GPC invoiced for half of the cost of this at approximately £75
  - c) Grass seed – suggested by Dignity to be purchased by GPC

2402/13

**Land proposed for Community Project**

To receive an update from Keigar via the Clerk.

2402/14

**Playground Works**

To discuss the works on the Playing Field and consider the request to use money from the reserves to pay for repairing the safety issues found on inspection at an additional cost of £1572.00

2402/15 **Sustainable Planting Grant application**  
To receive an update on the application submitted

2402/16 **Parish Notice Boards**  
To receive the quotes for the Parish Noticeboards and agree the way forward.

2402/17 **General correspondence**  
i) To receive any correspondence  
ii) To acknowledge the letter sent to Lesley Potts by Salfina  
iii) To acknowledge and discuss the letter to the Parish Council by Salfina and agree a response

2402/18 **Agenda for next and future meetings**  
To take note of any items for the next or future agenda  
To note emails, policies and Blue Plaque update will be on the next agenda

2402/19 **Date of next meeting**  
To confirm the date, time and location of the next meeting (subject to any change in circumstances):

**7<sup>th</sup> March 2024, Parish Rooms, Howe Lane, Goxhill**

To confirm the date, time and location of the next committee meetings in March as (subject to any change in circumstances):