

GOXHILL PARISH COUNCIL

Hannah Hepworth
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Dear Councillor,

1st December 2023

You are summonsed to attend the **Ordinary Meeting** of **Goxhill Parish Council** to be held on **Thursday 7th December 2023**, commencing at **19.30** at Goxhill Chapel Rooms.

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours faithfully

Hannah Hepworth

AGENDA

- 2312/1 **Apologies**
Apologies for absence, if any
- 2312/2 **Declarations of interests / dispensations**
- a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
 - b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2312/3 **Minute approval**
- a. To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place 2nd November 2023.
 - b. To receive and approve as a true and correct record the minutes from the extra-ordinary meeting of the council that took place 9th November 2023.
- 2312/4 **Committee meeting minutes**
To note the minutes from the below committee meetings

- Personnel committee meeting that took place 9th November 2023
- Parish rooms committee meeting that took place 16th November 2023
- PROW & Verge committee meeting that took place 16th November 2023
- Playing field committee meeting that took place 16th November 2023
- Cemetery committee meeting that took place 16th November 2023
- Millennium Green Trust committee meeting that took place 21st November 2023

2312/5 **Finance approval**

(i) To approve the schedule of payments for November 2023, payments listed below

❖ Village Lengthsman	£570.00
❖ Parish Rooms Caretaker	£50.00
❖ Barton Mowing (Playfield Maintenance)	£459.25
❖ Mark Nettleton (Cemetery Maintenance)	£1,100.00
❖ Mark Nettleton (Millennium Green)	£600.00
❖ BFM Painting Services (Village sign)	£842.00
❖ Clerk Salary from 21 November – 28 December 2023 (15 hours per week at £14.70 per hour x 6 weeks)	£1,323.00

(ii) To receive the cashbook summary for November 2023 and for council to agree that the cashbook summary month end tallies with the month end bank statement.

2312/6 **Report from Ward Councillors**

- a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' report.
- b. To consider any actions arising from the report

2312/7 **Planning**

To consider the following Planning Application:

Application: PA/2023/1840

Site Location: Enfield, Barrow Road, Goxhill

Applicant: Mr Steve Bennett

2312/8 **Millennium Green Trust Committee TOR**

To ratify the revised TOR presented by the MGT committee.

To ratify that £2000 is released from GPC earmarked Millennium Green Reserve into a budget line for the Millennium Green Trust committee to use for general maintenance.

2312/9 **Grant Applications**

To confirm funding allocation in response to the following grant applications

- Goxhill and Barrow Scouts`	- £485.00
- Goxhill Singing Group	- £254.98
- Memorial Hall	- £709.00
- Baby & Toddler Group, Goxhill	- £750.00
- Goxhill Churchyard Working Group	- £1000.00
- Hampers	- £300.00

2312/10 **Blue Plaque in memory of Mary Denniss**

To consider erecting a plaque in memory of Mary Denniss, a Headscarf Revolutionary who lived in the village from 1971 until 2017.

2312/11 **Earmark Reserves**

To agree to the current earmarked reserves 2023/2024

2312/12 **Council Mobile Phone**

To discuss and agree methods of communication with the Clerk

2312/13 **Precept**

To consider the precept for 2024/2025

2312/14 **Policies**

To consider the following policies for adoption:

Disciplinary

Member / Officer protocols

Reserves

Social Media

2312/15 **Finance Software Package**

To consider using a suitable software package for the councils' finances.

2312/16 **General correspondence**

To receive any correspondence

2312/17 **Agenda for next and future meetings**

To take note of any items for the next or future agenda.

2312/18 **Date of next meeting**

To confirm the date, time and location of the next meeting(s) as (subject to any change in circumstances):

4th January 2024, Goxhill Chapel Rooms