

**GOXHILL PARISH COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD at GOXHILL PARISH ROOMS**  
**On THURSDAY 5<sup>th</sup> OCTOBER 2023 at 19.30**

Councillors: J Lawtey (Chairman), M Jones, G Kirwan, S England, B Clayton, D Carnell, R Snell, and M Gathercole

Also, in attendance: V Haines (Proper Officer & RFO) and Ward Cllr Wells

Members of the public: 4

**Public Participation** – Members were present to spectate only

2310/1 **Apologies**

Apologies were received and approved from Cllr T Snell, Cllr L Spilman, Cllr Gorbitt, Ward Cllr Hannigan and Ward Cllr Clark

2310/2 **Declarations of interests / dispensations**

Cllr R Snell - 2310/5 (PA/2023/1594) - Personnel

Cllr M Gathercole – 2310/7 Allotment plots – personnel and prejudicial

A dispensation was received from Cllr M Gathercole and approved for item 2310/7, allowing the councillor to speak and remain in the meeting only

2310/3 **Minute approval**

**Proposed: Cllr Gathercole, Seconded: Cllr Jones**

**Resolved:** That the council resolved unanimously to approve the minutes from the ordinary meeting of the council that took place 7<sup>th</sup> September 2023

That the minutes from the personnel committee meeting that took place 21<sup>st</sup> September were noted by the council

Cllr Kirwan raised the concern as to why the vacancy for the Proper Officer / RFO was only advertised 3 weeks after the resignation of the Proper Officer / RFO on ERNLLCA website. The parish council Chairman informed the Clerk to extend the closing date for the vacancy to 20<sup>th</sup> October 2023

2310/4 **Finance approval**

**Proposed: Cllr Gathercole, Seconded: Cllr Jones**

**Resolved:** That the council resolved by the majority to approve the schedule of payments Part A to be paid in October. Members for the proposal: Cllr Lawtey, Cllr Kirwan, Cllr Carnell, Cllr R Snell, Cllr Gathercole, Cllr Jones. Members against the proposal: Cllr England. Members abstaining: Cllr Clayton

The council received the cashbook summary for September 2023 and the Chairman checked and confirmed the total figures stated on the bank reconciliation are the same on the bank statements and the bank statements were agreed and signed at the end of the meeting

2310/5 **Planning**

**Reference:** PA/2023/1597

**Details:** Planning permission to erect a pre-fabricated concrete, apex garage at the rear of the property

**Location:** Kork Villa, Westfield Road, Goxhill, DN19 7JA

**Applicant:** Mr Dean Hooton

**Proposed:** Cllr Lawtey, **Seconded:** Cllr Clayton

**Resolved:** That the council unanimously resolved to support and have no objections to this planning Application

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**Reference:** PA/2023/1594

**Details:** Planning permission to erect an open timber outbuilding to the rear of existing outbuildings, with the purpose of storing a trailer, car and camper van

**Location:** Fairfield, Howe Lane, Goxhill, DN19 7HL

**Applicant:** Jack Parkinson

**Proposed:** Cllr Clayton, Cllr Gathercole

**Resolved:** That the council resolved by majority to support and have no objections to this planning Application

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#### 2309/6 **Report from Ward Councillors**

**Proposed:** Cllr Lawtey, **Seconded:** Cllr Kirwan

**Resolved:** That the council unanimously agreed to temporarily suspend the meeting to receive the Ward Councillors' report.

Ward Cllr Wells updated the council with the following:

- North Lincolnshire Council are still struggling to get a response regarding the Pipeline project
- Kingswell planning (PA/2023/424) has been to a committee meeting at North Lincolnshire Council and the planning department are to visit the site as there are some discrepancies with the planning regarding entrances and details still to be investigated regarding parking
- Confirmation received that the change of license for the Memorial Hall has been finalised
- North Lincolnshire Council will be reviewing the required number of members on all councils.
- Cllr Clayton raised the concern relating to South End requesting the Parish council facilitate a meeting which will include the leader of North Lincolnshire Council and representation to include from the police, parish council and from South End.

#### 2310/7 **Allotment plots**

##### **Plots A9/A10/A11/A12**

**Proposed:** Cllr Lawtey, **Seconded:** Cllr Kirwan

**Resolved:** That the council unanimously resolved for an eviction notice to be submitted to the tenant informing them their tenancy will officially end 31<sup>st</sup> December 2023.

##### **Plots B3/B4**

**Resolved:** That the council unanimously agreed for an end of contract letter to be sent as verbal notice has been given from the tenant to the parish council

### **Plots B11/B12**

**Resolved:** That the council unanimously agreed for an end of contract letter to be sent as verbal notice has been given from the tenant to the parish council and a thank you is included thanking the tenant in clearing the allotment

### **Plots B14/B15**

**Resolved:** That the council unanimously agreed for no further action is taken

### **Plots C5/C6**

**Proposed: Cllr Lawtey, Seconded: Cllr Jones**

**Resolved:** That the council agreed by majority that a letter is to be sent to the tenant stating improvement needs to be visible and accepted by the parish council prior to the contract renewal being given on 1<sup>st</sup> January 2024

### **Plots C7/C8/C9/C10**

**Resolved:** That the council were informed that the tenant has passed away, a letter of condolences to be sent to the family

## 2310/8 **General correspondence**

1. An email was received from a member on the allotments waiting list seeking an update and the Clerk to respond with Cllr Gathercole's details to arrange a meeting
2. An email was received from a member of public asking if the parish council have considered probational services to carry out work in the village, the council to respond confirm this avenue has been investigated, however is difficult to meet the criteria
3. An email was received from North Lincolnshire Council asking to use the parish rooms library for various days for the next 3 months were children from the local school
4. Verbal correspondence was received by the Chairman from Cllr Carnell regarding the future location of council meetings ensuing HSE compliance is adhered to
5. Verbal correspondence was received by the Chairman from Cllr Gorbutt requesting the council are to fund the deposit for a band for D Day, as this was not an official agenda item, no decision was able to be made

## 2310/9 **Agenda for next and future meetings**

- Location of future meetings
- To receive an update from the D Day working group and consider funding for the event
- Amending all committees to working groups
- That the parish council fund the removal of trees in the closed church yard (The advice given by the Clerk that more information needs to be sought prior to any council's consideration. This was ignored)

Cllr Kirwan asked that the Clerk minuted that he strongly objects that the parish council fund the removal of trees on a closed church yard

## 2310/10 **Date of next meeting**

2nd November 2023, Parish Rooms / Library, Howe Lane @ 19:30

2310/11 Exclusion of the Public & Press to resolve the exclusion of the public and press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed

**Proposed: Cllr Lawtey, Seconded: Cllr Jones**

**Resolved:** That the council resolved unanimously to exclude the press and public

2310/12 **Proper Officer finance approval**

**Proposed: Cllr Kirwan, Seconded: Cllr Jones**

**Resolved:** That the council resolved by majority to approve the staff salary and expense's part B that are to be paid in October 2023 for the work carried out in September

**Proposed: Cllr Kirwan, Seconded: Cllr Jones**

**Resolved:** That the council resolved by majority to approve the staff salary and expense's part B that are to be paid in October 2023 for the work carried out in October up until the Clerks final employment date on 12th October 2023

2310/13 **Confidential correspondence**

**Resolved:** That the council received the confidential correspondence received from North Lincolnshire Council

Meeting Close: 21:05