

**GOXHILL PARISH COUNCIL  
PLAYING FIELD COMMITTEE AND MILLENNIUM GREEN**

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Dear Councillor,

20<sup>th</sup> July 2023

You are summonsed to attend the **Playing Field / Millennium Green Committee Meeting** of Goxhill Parish Council to be held on **Thursday 27<sup>th</sup> July 2023, Commencing 18.00** at Goxhill Parish Rooms (Library Building)

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the committee prior to the meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 5 minutes maximum unless the committee decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved.

Yours Faithfully

Vicky Haines

**AGENDA**

- 2307/1     **Election of Committee Chairman**  
To elect a Chairman of the Playing Field / Millennium Green committee
- 2307/2     **Apologies**  
Apologies for absence, if any
- 2307/3     **Declarations of interests / dispensations**  
a.    Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS  
b.    For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2307/4     **Playing Field / Millennium Green committee terms of reference**  
To note the terms of reference for the Playing Field / Millennium Green committee
- 2307/5     **Committee minute approval**  
To approve the committee minutes from the meeting that took place 16<sup>th</sup> March 2023
- 2307/6     **Playing Field inspection sheets**  
To appoint a committee member to carry out fortnightly visual inspection reports of all its assets located on the Playing Field

- 2307/7 **NLC report**  
To receive the report conducted on the play equipment and advise the clerk of any required task
- 2307/8 **Happy to Chat benches**  
To consider any benches located in the playing field to incorporate the happy to chat plaques
- 2307/9 **Playing Field Contract**  
To review the current contract and consider any works that are required

**Millennium Green Trust Committee**

- 2307/10 **Millennium Green inspection sheets**  
To appoint a committee member to carry out monthly visual inspection reports on the Millennium Green
- 2307/11 **Happy to Chat benches**  
To consider any benches located in the Millennium Green to incorporate the happy to chat plaques
- 2307/12 **Millennium Green Contract**  
To review the current contract and consider any works that are required
- 2307/13 **Agenda for next and future meetings**  
To take note of any items for the next or future agenda.
- 2307/14 **Date of next meeting**  
To confirm the date, time and location of the next meeting(s) as (subject to any change in circumstances)

TBC