

Charity number: 1077394

Millennium Green Trust

Minutes of the Annual General Meeting

Thursday 30th March 2023

Trustees Present: M Gathercole, F Dunkley, G Kirwan and V Gorbutt

Also, in attendance: V Haines (Proper Officer / RFO to Goxhill Parish Council and also Administrator/Finance officer for the Millennium Green Trust)

Members of the public: 1

MGT 1) **Apologies**

Apologies were received and approved from trustees J Lawtey and M Jones

MGT 2) **To receive confirmation from the Charity Commission that Goxhill Parish Council are the sole and only trustee of the Millennium Green Trust**

The trustees agreed that the recently received correspondence from the Charity Commission confirming that Goxhill Parish Council are the sole and only trustee of Goxhill Millennium Green

All the trustees present thanked the Proper Officer / RFO for the frequent communication with the Charity Commission and various solicitors establishing the parish council's position as sole and only trustees of the Millennium Green Trust

MGT 3) **To give the parishioners of Goxhill the opportunity to assist the trustees with the Millennium Green Trust**

One member of the public present offered their assistance as a volunteer as and when required

MGT 4) **To receive an update from the Playing field and Millennium Green committee**

F Dunkley updated the Trustees of the following relating to the Millennium Green:

- Most of the trees that were planted have unfortunately not taken and have died, however members of the Playing Field / Millennium Green committee frequent check the trees that are still ok
- The 3 new benches and concrete bases that were purchased using the funds from the donations received for the Queens Jubilee Celebration are now placed in the Millennium Green and are being used by many of the parishioners. The Playing Field / Millennium Green Committee also approved the purchase of 3 stainless steel plaques using the wording '*Benches funded by donations received during the Queens Platinum Jubilee Celebrations, June 2022*', Which have now been fitted on the benches for a future reminder of such a wonderful celebration and a thank you to all the villagers involved and those who kindly donated.

- The new grass cutting contractor has now done their second cut and the trustees are pleased with the work being carried out

MGT 5) **To clarify the funding allocated to the Millennium Green**

Chairman of the Trust M Gathercole read to the trustees a summary of the Millennium Green timeline and a report on the current finances; hard copies were provided to all trustees at the meeting. It was proposed by G Kirwan, Seconded by F Dunkley and unanimously resolved that all the information included in both documents are an accurate record of the situation relating to the Millennium Green timeline and finances, confirming the trust has no funds of its own. The trustees asked for these documents to be included within the minutes for transparency

MGT 6) **AOB** – Nothing else reported

MGT 7) **Agenda items for the next meeting** - Nothing suggested by the trustees

MGT 8) **Date, time and location of the next meeting** - TBC

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Millennium Green Timeline

- ❖ A member of the public sent out various communications to members of the public requesting donations to be used towards the Queens Jubilee Celebration. The correspondence from the member of public stated that any excess donations will be used on the Millennium Green for specific purposes, this was without seeking authorisation from either the Millennium Green Trustees or Goxhill Parish Council.
- ❖ Donations were received in Goxhill Parish Councils bank account, for the Queens Jubilee Celebrations (break down of finances shown in finances document)
- ❖ Remaining funds were discussed at the full council meeting of Goxhill Parish Council dated 7th July 2022 (minute reference shown below)

2207/7 – Proposer: Cllr Kirwan Seconded: Cllr Jones

Resolved: That the council unanimously agreed to allocate the remaining donations received from the Queens Jubilee Celebrations to be earmarked for the ‘Millennium Green’ within the Goxhill Parish Councils bank account

The parish council agreed to an additional sum of £4500 to be held in Goxhill parish councils bank account, “earmarked to be spent on the Millennium Green”

2207/7 – Proposer: Cllr Lawtey, Seconded: Cllr Jones

Resolved: That the council agreed by majority with 1 abstention to allocate £4500, which was set aside as seed money for the Queens Jubilee Celebrations, to be earmarked for the ‘Millennium Green’ within Goxhill Parish Councils bank account

Management of the Millennium Green

The trustees agreed (***Minute ref: MGT 2207/09***) that the management of the Millennium Green is to be carried out by the Parish Councils Playing field and Millennium Green Committee

Expenditure on the Millennium Green

The Playing field and Millennium Green committee agreed to replace the damaged benches and install concrete bases (agreed at the playing field and millennium green committee meetings Nov and Dec 2022). This was also some of the requests stated in the member of publics letter stating what excess funds will be spent on

Quote from written correspondence which was advertised on Goxhill Grapevine 28th May 2022 written by a member of public:

“Any money raised towards the Goxhill Millennium Green Trust will be used towards the cost of providing a two-metre-wide footpath around the green and several indestructible benches to replace those that are beyond repair.”

- ❖ The expenditure for the purchasing and fitting of 3 new benches and improvements to the Millennium Green entrance were agreed by the Full Parish Council 2301/9.
- ❖ The full council agreed that the expenditure for the purchasing of the 3 new benches and concrete bases were to be taken from the Millennium Green earmarked reserves that are held within the parish councils bank account (break down of finances shown in finances document)

*The Millennium Green has no funds of its own (2303/7) *

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Document produced by Vicky Haines, Proper Officer / RFO of Goxhill Parish Council and also Administrator/Finance officer for the Millennium Green Trust on 21st March 2023

Millennium Green finance summary

*The Millennium Green Trust has no funds of its own (2303/7) *

Total donations received for the Queens Jubilee Celebration: **£2580**

Expenditure incurred for the Queens Jubilee Celebrations: **£706.62**

BALANCE OF DONATIONS RECEIVED FOR THE QUEENS JUBILEE CELEBRATION IS **£1,873.38**

Expenditure as approved by the Playing Field and Millennium Green Committee (Minutes ref. 2212/8 and 2211/6

£150.00 Millennium Green entrance

£1100 Millennium Green bench bases

£970.50 – Benches x 3

TOTAL: £2,220.50 Excluding VAT

Parish Council allocated **£4500** to be held in the Parish Council Funds Earmark reserves marked to be spent on for the Millennium Green. (Minutes ref. 2107/7)

Remaining earmarked reserves held within the parish councils bank account to be spent on the Millennium Green: **£4152.88**

As the Millennium Green Trust has no funds of its own, the Parish council pay £500 per month (total £6000 excluding VAT per year) for the monthly grass cutting. (Minute ref. 2212/9)

Document produced by Vicky Haines, Proper Officer / RFO of Goxhill Parish Council and also Administrator/Finance officer for the Millennium Green Trust on 21st March 2023