

GOXHILL PARISH COUNCIL
MINUTES of the PARISH ROOMS COMMITTEE MEETING HELD at GOXHILL
CHAPEL ROOMS On THURSDAY 23 JUNE 2022 at 18.30

Councillors: M Stancer, S England, J Lawtey and M Gathercole
Also, in attendance V Haines (Proper Officer & RFO)
Members of public: 1

Public Participation

Nothing raised

MINUTES

2206/1 **Election of the committee Chairman**

Proposed: Cllr England, Seconded: Cllr Stancer

Resolved: That the committee unanimously agreed that Cllr Lawtey be elected as the committee Chairman

2206/2 **Apologies**

No apologies were received

2206/3 **Declarations of Interests / Dispensations**

No declarations of interest or dispensations were received

2206/4 **Terms of reference**

Proposed: Cllr Lawtey, Seconded: Cllr Gathercole

Resolved: That the committee unanimously agreed to adopt the committee's terms of reference

2206/5 **Parish Rooms Contractor**

Resolved: That the committee unanimously agreed that they are happy with the work being carried out by the contractor in line with the requirements and that the role is to be advertised in September with the inclusion of cleaning the carpark, guttering, drains and gated triangle area. The committee asked the clerk to liaise the contractor to carry out the additional duties for the remainder of the current contract

2206/6 **Parish rooms visual inspections**

Proposed: Cllr Lawtey, Seconded: Cllr Stancer

Resolved: That the committee unanimously agreed for monthly inspections to be carried by the Proper Officer

2206/7 **Agenda for the next and future meetings**

- Approval of contract advert
- General maintenance / upkeep review

2206/8 **Date of next Meeting** - TBC (Approx. September)

MEETING CLOSE 18:50